

**DELAWARE TOWNSHIP BOARD OF SUPERVISORS**  
**Regular Meeting**  
**October 24, 2018**  
**MINUTES**

**WORKSHOP** – 6:02 p.m.

**Motion** to suspend workshop was made at by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**Motion** to open executive session regarding personnel and possible litigation was made at by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**Motion** to close executive session was made at by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**Motion** reopen the workshop was made at by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

The following items were discussed during the workshop:

- Planning Commission letter of interest (*motion added*)
- Planning Commission Ordinance recommendation (*motion added*)
- Blue Ridge Cable
- Truck quotes
- Backhoe Repair quotes
- Akenac Park cabin demolition (*motion added*)
- Reschedule budget workshop from 10/31 to 11/7 at 6pm (*motion added*)
- Boucher & James engineering proposal for Myck Road Existing Conditions Analysis (*motion added*)

**Motion** to adjourn the workshop was made at by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**REGULAR MEETING**

**Call to Order** was made at 7:02 p.m.

**Pledge of Allegiance**

**Roll Call: In attendance:** Rick Koehler, Jane Neufeld, John Henderson, Thomas Farley, Township Solicitor, and Krista Predmore. **Absent:** none.

**Public Comment on Agenda** – None.

1. **Motion** to accept the Minutes from the Board of Supervisors meeting dated October 10, 2018 was made at by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

2. **Motion** to accept the Minutes from the Board of Supervisors budget workshop dated October 17, 2018 was made at by Mr. Koehler with a second by Ms. Neufeld. Voting: Abstain: Henderson. Aye: Keohler and Neufeld. Nay: None. **Motion** carries.
3. **Motion to pay General Fund bills in the amount of \$92,331.72** was made at by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
4. **Motion to pay Recreation Fund bills in the amount of \$3,640.79** was made at by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
5. **As recommended by the Township Engineer, Motion to pay Dutchman Contracting LLC payment no. 1 in the amount of \$190,190.00 for the salt shed project** was made at by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

6. **Motion** to table the following lot improvement as recommended by the Planning Commission at their meeting on October 16, 2018:
  - a. Buterbaugh – Birchwood Lakes 10-75-11C. Pending the Pike County Planning review letter be received with no comments for changes needed.was made at by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
7. **Motion** to approve the Township Road Master utilizing truck #1 for the winter season after regular business hours beginning November 1<sup>st</sup> was made at by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
8. **Motion** to approve Vincent Flatt attend PennDOT LTAP free training “Speed Limits and Speed Management” on Thursday, November 8, 2018 from 8am to 12pm at the Pike County Training Center was made at by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
9. **Motion** to approve George Beodeker attend PSATS Fall Emergency Management Table Top Exercise on Thursday, November 8, 2018 from 8:30 a.m. to 4:30 p.m. at a cost of \$125 plus hotel and mileage expenses was made at by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

- 10. Motion** to approve repairs to the backhoe by Five Star Equipment, Inc. in the amount of \$14,650.49 was made at by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.
- 11. Motion** to approve preventative maintenance for traffic signals proposal with Kuharchik Construction, Inc. in the amount of \$650.00 plus the cost of materials was made at by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 12. Motion** to approve TruGreen contract renewal for the athletic fields at a cost of \$4,222.98 which includes lawn service, vegetation control, grub curative and lime application was made at by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 13. Motion** to approve TruGreen contract renewal for Connors Lane at a cost of \$369.50 which includes vegetation control was made at by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 14. Motion** to approve the renewal of the Pennsylvania State Workers Insurance Fund Policy for the Delaware Township Volunteer Fire Company in the amount of \$22,087 effective 11/30/18 to 11/30/19 paid in eleven payments was made at by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 15. Motion** to donate \$2,500 to the Holy Trinity Food Pantry for their Annual Day of Giving was made at by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 16. Motion** to approve municipal hall use request by Delaware Football League on Friday, November 2, 2018 from 4:30pm to 10:00pm for their end of season party was made at by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 17. Motion** to approve emergency management building use request by Choosing Integrity of Pike County on November 7, 2018 from 6:30pm to 7:30pm and every Wednesday thereafter for meetings was made at by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 18. Motion** to approve emergency management building use request by Delaware Cemetery Association on Friday, November 16, 2018 from 10am to 12pm for a board meeting was made at by Mr. Henderson with a second by Mr. Koehler. Voting: Abstain: Neufeld. Aye: Koehler and Henderson. Nay: None. **Motion** carries.
- 19. Motion** to approve municipal hall use request by Tree of Life Preschool on Tuesday December 4, 2018 with a snow date of Wednesday, December 5, 2018 at 11:30am to 1:00pm for Christmas tree

decorating was made at by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**20. ADDED Motion** to appoint Liz Forrest to the Delaware Township Planning Commission was made by Mr. Henderson with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.

**21. ADDED Motion** to advertise for a public hearing on Amending Ordinance 901 (Definitions) and Ordinance 110 (Zoning) to include Non-Tower Wireless Communications Facilities to take place on Wednesday, November 28, 2018 at 7:15 p.m. was made at by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**22. ADDED Motion** to award Akenac Park cabin demolition to the next lowest bidder, E.F. Possinger & Sons, Inc. in the amount of \$15,889 was made at by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**23. ADDED Motion** to reschedule the Board of Supervisors budget workshop from Wednesday, October 31, 2018 to Wednesday, November 7, 2018 at 6:00 p.m. was made at by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**24. ADDED Motion** to authorize Boucher & James to proceed with engineering proposal on Myck Road in the amount of \$11,200 was made at by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

#### **ANNOUNCEMENTS:**

Delaware Township's Annual Trunk or Treat will be held on Saturday, October 27, 2018 from 2-4pm at Akenac Park. To bring a trunk with goodies, please contact [delawaretownshiprecboard@gmail.com](mailto:delawaretownshiprecboard@gmail.com).

American Legion Post 139 – Milford, PA – Bingo November 4, 2018. Doors open at noon. \$25 admission packet. \$100 Games. \$600 Jackpot. Great door prizes!

Drug Awareness Free Seminar – Friday, November 2, 2019 from 7-9pm at Gold Key Country Club Ye Olde Firehouse, 135 Slaymaker Road, Milford, PA

#### **PUBLIC COMMENT**

Public comment consisted of but was not limited to the following: Ms. Janiec inquiring about the County ALS solution; she also thanked the Township Supervisors for their involvement in addressing the County-wide ALS problems; Mr. Beodeker announced the Emergency Management trailer had arrived; Mr. Hough provided an update on Delaware Plaza; and Mr. Witkowski asked if the Supervisors addressed the emergency responders stipend at the budget workshop.



116 Wilson Hill Road, Dingmans Ferry, PA 18328 • (570) 828-2347 • F: (570) 828-8705 • [www.delawaretownshippa.gov](http://www.delawaretownshippa.gov)

**Motion** to adjourn the meeting was made by Mr. Keohler with a second by Ms. Neufeld. Voting:  
Aye: All in favor. Nay: None. **Motion** carries.

Respectfully submitted,

Krista Predmore  
Township Administrator/Assistant Treasurer